



Inventory Case Study Law Enforcement

A county sheriff's office had the need to track a wide variety of fixed assets, ranging from IT, vehicles and weapons to K9's.

The Challenge

The driving factor of the initiative was to pass financial audit. The county was also convinced of the importance in locating and securing mission critical assets.

The Objective

1. Get an accurate inventory baseline.
2. Install an enterprise asset tracking system.
3. Automate future inventory endeavors.

The Solution

As with every physical inventory effort, the process began with a series of planning sessions via interviewing county personnel. Lockwood's approach was to execute the project in 2 phases.

Phase 1

Phase 1 consisted of a complete physical inventory, reconciliation, and affixing RFID tags to the assets. Lockwood deployed a team of experienced inventory personnel to complete phase 1. Thorough planning was of the utmost importance during this phase as many of these mission critical assets were deployed with field officers and their vehicles.

Lockwood completed the inventory, reconciliation, and asset tagging within a one week timeframe, working long hours to minimize disruption to county personnel and ensure minimal changes occurred within the environment (minimal movement/transfers/etc. of assets). Emphasis was placed on assets deemed "high risk". Assets were deemed high risk based on their size and general nature, i.e. portable items, such as Blackberries and firearms.

During the physical inventory, Lockwood affixed a variety of barcode, RFID, and combination smart labels to ensure optimal functionality based on asset type/material and environmental conditions each would be subjected to.

Phase 2

Phase 2 consisted of installing an enterprise asset tracking system and providing handheld RFID readers. The enterprise asset tracking software gives them the ability to track assets, and associate limitless user defined data to each. Once the software was installed, Lockwood gave a series of on-site and web-based training sessions, targeting the features most important to county personnel. Upon completion of the training, the Sheriff's office was successfully able to load the reconciled inventory database.

With an accurate inventory baseline, and the means to monitor and keep it current, the last step of the project was to load and deploy handheld RFID readers. Lockwood pre-loaded the handheld readers with the "Collector Series" inventory taking software, the same software used by the on-site physical inventory team, affording county personnel to automate future inventories with minimal effort.